

Athens City Historic and Architecture Preservation Commission
MINUTES
Athens City Hall, First Floor Conference Room
February 11, 2018, 5:30 PM

1. Call to Order—Chairperson Keith Chapman called the meeting to order at 5:40 PM. Members present include Keith Chapman, Mary Ann Reeves, Guy Philips, Pam Callahan, and Cyrus Moore. John Valentour was absent. There is one vacant seat on the commission. Quorum was established. City planner Paul Logue recorded minutes.

2. Disposition of Minutes—the minutes from the December 2017 regular meeting were reviewed by the commission. Mr. Philips moved to approve the minutes as submitted by Mr. Logue. Mr. Moore seconded the motion. All voted in favor of the motion. The motion was approved.

3. Next Meeting—March 12, 2018—Guy reported that he will not be in attendance.

5. New Business

a. New member—Ms. Callahan suggested attorney Cherri Gall as a possible candidate. Paul will check with Mayor Patterson on the status of appointments and if there have been any inquiries.

4. Old Business

a. Commission goals/action items discussion—Guy discussed the need for a calendar of goals and objectives. Cyrus and Ms. Reeves will have a draft of their assignment at the March meeting. Pam will ask Mr. Valentour to create a process flow and map draft for the March meeting. Guy will identify other communities to meet with good preservation ordinances to review and possibly visit.

Pam discussed a draft of a commissioner’s handbook that includes the following sections:

1. Welcome note to new commissioners
2. Brochure/Flyer
3. Presentation/Flyer
4. Copy of Title 45 and background info
5. Map of NRHP map and desired review district
6. Copy of current guidelines
7. List of commissioners and administrative contacts
8. Copy of COA and process flow
9. Links to annual reports
10. Link to previous minutes

b. Armory marker—Cyrus is organizing an event in conjunction with the installation of the Armory marker this spring. Living historians would be present. Possible dates include weekend of May 12 or May

19. Commission members preferred May 19. Commission would consider sponsoring the event at \$500. The event would include free access to the museum for all guests that day.

c. Old images—Mary Anne has slides that need digitized. Cyrus said that the museum will help with that.

d. Joanne Priskey—the commission is interested in designating an award for preservation stewardship in her name. This needs setting some parameters for how the award judged.

6. Announcements and Updates

Guy Philips discussed the special improvement district group that is in process to establish a SID in uptown Athens. This is a special taxing district under Ohio Revised Code where the revenues collected are reinvested back into the district for improvements.

7. Adjournment

With all agenda items satisfied and no further business Guy moved to adjourn the meeting. Keith seconded the motion. All members voted in favor of the motion. The meeting was adjourned at 6:40 PM.

Respectfully submitted by Paul Logue