

Athens City Planning Commission
Minutes of Regular Meeting
Thursday, February 15, 2018, 12:00 p.m.

The regular meeting of the Athens City Planning Commission was held in City Council Chambers, third floor, at City Hall on February 15, 2018.

Attendees: None

1. Call to Order

RJ Sumney called the regular meeting of the Planning Commission to order at 12:12 p.m. There was no one in attendance so the oath was not administered. Quorum was established.

PLANNING COMMISSION MEMBERS:

RJ Sumney, Chair Present
Christy Zempter Present
Nancy Bain, Vice Chair..... Present (arrived during Item 4)
Steve Patterson, Mayor Present
Paula Horan Moseley, Service-Safety Director..... Present

STAFF:

Paul Logue, City Planner Present
Rick Sirois, Code Enforcement Director..... Present

2. Disposition of Minutes

Paula Moseley moved to table approval of the January 18 minutes until a quorum (of those present at the January 18 meeting) is present to vote. RJ Sumney seconded. All present voted aye. Motion passed 4:0.

3. Cases

None

4. Communications

Bylaws and Rules of Order

Paul Logue provided a final draft of the Planning Commission Rules and other documents to the commissioners. At a recent meeting of the Athens County Regional Planning Commission (RPC), it was identified that the RPC needed to have an election for officers (President, Vice President, Treasurer and Secretary) which is done yearly in April. They were reviewing their bylaws document and discovered that in Article 2 under Membership, Section B, the appointments to the RPC are to be confirmed by the Planning Commission. Because the Planning Commission is updating their bylaws, he

suggested that the commissioners may want to add a section identifying this requirement to confirm RPC appointments. ORC 713.21 Section A references the requirement of Planning Commissions to confirm appointments to the RPC.

The group discussed this possible omission in the draft Planning Commission Rules document and whether to amend the document. It was decided that an amendment would not be necessary because the document doesn't outline Planning Commission duties per se, and that the ORC covers it sufficiently.

Paula Moseley moved to accept the Planning Commission Rules as written without an amendment. Christy Zempter seconded. All present voted aye. Motion passed 5:0.

Paula Moseley moved to un-table Item 2 Disposition of Minutes. Nancy Bain seconded. All present voted aye. Motion passed 5:0.

Christy Zempter moved to approve the January 18, 2018 minutes. Nancy Bain seconded. Motion passed 3:0. 2 abstentions.

5. **Report from City Planner and Director of Code Enforcement**

Paul Logue

A copy of the press release issued last week relating to the draft vision statement and guiding principles for the comprehensive plan was provided to the commissioners. This information will be open for public comment until 2/21. When visioning is complete (there will be a few minor changes from comments he has received so far), they will transition to the planning which will include convening workshops and stakeholders groups.

Rick Sirois

At this time there are no cases or communications for the next meeting.

6. **Opportunity for Citizens to Speak**

7. **Announcements & Other Business**

Steve Patterson

- On February 20th there will be an open house beginning at 3:30 p.m. in the Grover Center Atrium to talk about the Richland Avenue Pedestrian Passageway Project. It will be an opportunity for the community to engage with Burgess and Niple, the design firm. The project is to provide safe passage for students/faculty/staff across Richland Avenue.
- Regarding potholes, there is an effort to get one of the asphalt plants to open up to produce hot mix to repair the potholes. The East State Street area will be prioritized.

Next meeting will be March 1, 2018.

8. **Adjournment**

The meeting was adjourned at 12:39 p.m.

RJ Sumney, Planning Commission

Patricia Witmer, City of Athens