

Athens City Commission on Disabilities
Education and Outreach Committee Meeting Minutes

Tuesday, August 13, 2019 – 5:30 p.m.
The Laurels – 70 Columbus Circle – Athens, Ohio

Present: Dr. Carolyn Lewis, Co-Chair, Joan Butcher, Rose Dikas (via phone), Patricia Ercolino, and Claire Gysegem

Dr. Lewis called the meeting to order and gave an overview of the previous Education and Outreach Committee’s meeting minutes.

Upcoming Speaking Engagements

About the Commission and the Athena Award

- August 26 – Dr. Lewis, David McNelly, and Nate Tompson taping a WOUB Studio B program to air in September
- September 9 – Dr. Lewis speaking to Noon Rotary/OU Inn
- September 17 –Dr. Lewis speaking with Lions Club at O’Bleness cafeteria at 6:30 p.m.
- Dr. Lewis will be a guest on WATH/WXTQ radio on September 18 live from 9:10-10 a.m. and online.
- Waiting on Jessie Stock to schedule a speaking engagement the Civitan Club
- Dr. Lewis has not heard back from Kiwanis
- Talking Points – suggestions were made for the Talking Points
- *Leave Behind Card – suggestions were made for the Card

The Athena Award

- Revise flier to send out by mid-September
- The Athena Award event is scheduled for Wednesday, November 6, at ARTS/West 5:00 p.m.
- Set up for the event: two L-shaped tables for food (caterer will need to bring four tablecloths); and two round tables for those who need to set down their refreshments. ARTS/West will set up seating for 70, theater style; sound system; podium with microphone and a floor microphone.
- Claire will take photos. Dr. Lewis will reach out to Nate Tompson, director of the Athens Photo Project (APP), requesting APP students also take photos.
- Patricia and Joan (and a third person) will greet guests and handout the programs.
- Joan will ask Emily Votaw (WOUB) to write an online article before the event.
- Will create a sign for the podium “Athens City Commission on Disabilities” with logos.
- Dr. Lewis will contact Minuteman printing for an estimate. Patricia suggested contacting Tim Martin as well for an estimate.
- Ask Emily at ARTS/West for podium specs (for sign).

- Create a poster board with the winner's name and all nominees' names alphabetically. Invite all nominees to attend and read a small blurb about all nominees and present them with a certificate. Let them know in advance that they have been nominated.
- Three nominees to date.
- Recognize nominees who do not win (let them know ahead of time).
- Caterers: Berry has made a few contacts, others made suggestions. A decision will be made at the next meeting. The Committee's preference is a local business owner.

New Award Design

- Claire created a "Calling All Artists" flier to encourage new design submissions. Clair will send a Word .doc so that Committee members can provide suggested edits.
- Edits were suggested for the flier.
- Dr. Lewis will ask Maxine to speak with the Mayor about how much the artist who created the current award received and about the budget for the one to be created.

New Business

- Tight timeline for top Award nominees' selection process. Early October-select top candidates, present to the Commission for selecting the winner, and make recommendation to the Mayor.
- Nominations can include posthumous names.
- City's Website: It was brought to Dr. Lewis' attention that the form is not accessible. It needs to also be in a Word .doc. Scott Thompson is looking into the issue.

Next Meeting

Wednesday, September 11, 2019 at 5:30 p.m. in The Laurels meeting room.

Attendance can also occur via phone.

Submitted by Acting Secretary Joan Butcher

Education and Outreach Committee

Berry Dilley and Dr. Carolyn Lewis, Co-Chairs

Samorra Dower, Secretary

Joan Butcher

Rose Dikas

Patricia Ercolino

Claire Gysegem

Stacia Davis-Moore

Maxine Rantane